PARKSIDE
COMMUNITY SCHOOL

# Behaviour Policy

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| **Date of original policy:** | **July 2020** |
| **Member of Staff Responsible:** | W Bover: Assistant Headteacher |
| **Review date:** | September - Annual Policy<br>To be reviewed – September 2027<br>**(please note this policy may be subject to change throughout the year)** |

**Approved by AKE on behalf of SLT 1 September 2026**

**Approved by FGB on 13 October 2026**

**'This policy was reviewed and has been impact assessed in the light of all other school and Trust policies including the Disability Equality Scheme.'**

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## Statement of Intent

**Parkside Community School believes that, to facilitate teaching and learning, acceptable behaviour must be demonstrated in all aspects of school life.**

Pupils must **care** about the **choices** of behaviour they demonstrate and fully understand the impact their behaviours have on their **future**. By making pupils accountable for the choices they make, we believe pupils develop the characteristics and values that will enable them to be positive contributors to society throughout their time at Parkside and beyond.




We are committed to:

**Ensuring the right of each pupil to learn and the right of each teacher to teach in order to maximise student progress, wellbeing and development.**

- Promoting outstanding behaviour.
- Promoting self-esteem, self-discipline, proper regard for authority, and positive relationships based on mutual respect.
- Ensuring equality and fair treatment for all. Praising and rewarding good behaviour.
- Challenging and disciplining poor behaviour.
- Providing a safe environment, free from disruption, violence, discrimination, bullying and any form of harassment.
- Encouraging positive relationships with parents/carers.
- Developing relationships with our pupils to enable early intervention.
- A shared approach which involves pupils in the implementation of the school's policy and associated procedures.
- Promoting a culture of praise and encouragement in which all pupils can achieve.

For the purpose of this document, behaviour refers to pupil conduct in school and outside the school gates as set out in the Department for Education's current *Behaviour in Schools 2026: Advice for Headteachers and School Staff* guidance, available at: https://www.gov.uk/government/publications/behaviour-in-schools--2

## 1. Key roles and responsibilities

1.1 The governing body has overall responsibility for the implementation of this Behaviour Policy and the procedures of Parkside Community School.

1.2 The governing body has overall responsibility for ensuring that this Behaviour Policy, as written, does not discriminate on any grounds, including, but not limited to, ethnicity/national origin, culture, religion, gender, disability or sexual orientation.

1.3 The governing body has responsibility for handling complaints regarding this policy, as outlined in the school's Complaints Policy.

1.4 The headteacher will be responsible for the day-to-day implementation and management of this Behaviour Policy and the procedures of Parkside Community School.

1.5 Staff, including teachers, support staff and volunteers, will be responsible for following the policy and for ensuring pupils do so as well. They will also be responsible for ensuring the policy is implemented fairly and consistently.

1.6 Staff, including teachers, support staff and volunteers, will create a supportive and high-quality learning environment, teaching positive behaviour for learning and implementing the agreed policy.

1.7 Parents and carers will be expected to take responsibility for the behaviour of their child/children inside and outside of the school.

1.8 Parents and carers will be expected to take responsibility for promoting positive behaviour for learning and modelling acceptable behaviour in the home.

1.9 Pupils are responsible for their own behaviour both inside the school and out in the wider community.

1.10 Pupils are responsible for their social and learning environment and agree to report all undesirable behaviour to the pastoral year teams.

## 2. Definitions

2.1 Parkside Community School defines "unacceptable behaviour" as: any behaviour which may cause harm to oneself or others, damage the reputation of the school within the wider community, and/or any illegal behaviour, or behaviour which may disrupt the education of the perpetrator and/or other pupils, including but not limited to:

- Discrimination – not giving equal respect to an individual based on disability, gender, race, religion, age, sexuality and/or marital status.
- Harassment – behaviour towards others which is unwanted, offensive and affects the dignity of the individual or group of individuals.
- Child-on-Child Sexual Abuse - any kind of abuse between children which has now come to refer frequently to sexual abuse due to the nature of behaviour amongst children.
- Sexual Harassment – any type of harassment involving the use of explicit or implicit sexual overtones, including the unwelcome and inappropriate promise of rewards in exchange for sexual favours.
- Harmful Sexual Behaviours - developmentally inappropriate sexual behaviour displayed by children which may be harmful or abusive.
- Vexatious behaviour – deliberately acting in a manner so as to cause annoyance or irritation.

- Bullying – a type of harassment which involves criticism, physical and/or verbal personal abuse or persistent actions which humiliate, intimidate, frighten or demean the individual.
- Cyberbullying – the use of electronic communication to bully a person, typically by sending messages of an intimidating or threatening nature.
- Online sexual abuse.
- Possession of legal or illegal drugs, alcohol or tobacco.
- Arriving at the school under the influence of drugs or alcohol.
- Possession of banned items.
- Truancy.
- Smoking including the use of an E-Cig or vapes.
- Refusing to comply with school rules/procedures and disciplinary sanctions.
- Failure to follow the instructions of a member of staff.
- Verbal or physical abuse to staff.
- Theft.
- Swearing.
- Fighting.
- Any other illegal behaviour.
- Lateness.
- Low level disruption and talking in class.
- Failure to complete classwork.
- Rudeness.
- Lack of correct equipment.
- Refusing to complete Knowledge/Creativity Builder, incomplete Knowledge/Creativity Builder, or arriving at the school without Knowledge/Creativity Builder.
- Refusing to fully adhere to school Uniform Policy.
- Use of mobile phones/electronic devices without permission.
- Graffiti.
- Breaching the IT acceptable use policy.
  This is not an exhaustive list.

## 3. Training of staff

3.1 At Parkside Community School, we recognise that early intervention can prevent poor behaviour. As such, teachers will receive training to support this.

3.2 Teachers and support staff will receive training on this Behaviour Policy as part of their new starter induction and ongoing training should the policy change.

3.3 Teachers and support staff will receive regular and ongoing training as part of their development.

## 4. Pupil expectations

4.1 Pupils will be expected to follow the school universal rules of 'Care about the Choices' that impact your future which require pupils to:

- Attend every lesson on time.
- Always wear full uniform and bring all lesson equipment.
- Follow instructions first time without questioning.
- Complete all work directed by all staff.
- No undirected discussion or comments.
- Do not turn around and/or distract others.
- Mobile phones, earphones and electronic devices never used, never seen and never heard.

## 5. Child-on-Child sexual abuse and sexual harassment

5.1 At Parkside Community School pupils must meet the expectation as outlined in the schools Child-on-Child Abuse policy:
- No physical contact
- Respect each other's personal space
- Speak to each other kindly, with respect and dignity
- Reports any incidents or concerns to a trusted adult.

For further information please see appendix 9 and the Child-on-Child Abuse Policy located on the school website.

## 6. Smoking and drug policy

6.1 In accordance with Part 1 of the Health Act 2006, Parkside Community School is a smoke free environment. This includes all buildings, out-buildings, playgrounds, playing fields and sheltered areas.

6.2 Parents/carers, visitors and staff must not smoke on the school grounds and should avoid smoking in front of pupils and/or encouraging pupils to smoke.

6.3 Pupils are not permitted to bring smoking materials or nicotine products to the school. This includes, but is not limited to, cigarettes, e-cigarettes, vapes, lighters, matches or pipes.

6.4 Pupils smoking cigarettes or e-cigarettes on the school premises will be suspended and may be referred to the School Nurse in order to educate them about the future health implication of the choices to engage in these acts.

6.5 In the interest of health and hygiene, we request that people refrain from smoking outside the school gates and in the vicinity of the school gates and grounds. Pupils smoking outside the school gates or in the vicinity of the school grounds will receive a call home to parents/carers and sanctioned accordingly.

## 7. Rewarding good behaviour

7.1 At Parkside Community School we believe that good behaviour is best promoted and developed by drawing attention to and rewarding well behaved pupils.

7.2 At Parkside Community School the rewards system is based around 'catching the students getting it right'. A culture of celebrating success comes from staff awarding Parkside points which students can then spend at our 'Parkside Points Shop'. Students are rewarded with 'Best in Lesson' when excelling in the classroom, QQP raffle entries (quality, quantity and presentation of a student's work).

## 8. Unacceptable behaviour

8.1 Unacceptable behaviour will not be tolerated at Parkside Community School.

8.2 Parkside Community School does not permit inappropriate physical contact, aggressive behaviour or violence between pupils. The use of physical violence to resolve conflict will not be tolerated and provocation is not considered justification for violent behaviour. Staff may use reasonable force where lawful and necessary to prevent injury, damage to property or serious disruption, in accordance with DfE Suspension and permanent exclusion 2026 guidance.

8.3 Breaking any of the school rules will lead to sanctions and disciplinary action.

## 9. Sanctions

9.1 Where pupils display aggressive and/or threatening behaviour, or illegal activity is discovered, Parkside Community School will not hesitate to contact the police.

9.2 At Parkside Community School, a range of sanctions exist, and care is taken to apply the sanction most appropriate to the pupil concerned and the seriousness of the misdemeanour. Time is taken to intervene with pupils to support them to reflect and learn from their actions in the hope they will not demonstrate repeat of the behaviour(s) that led to the issuing of the original sanction. Sanctions that can be issued include:

- Verbal warning
- Moving a pupil's position in class
- Moving a pupil to a different group or half year group
- Extra work or repeating unsatisfactory work
- Detention
- Removal from class to the 'Reset Room'
- Loss of social times
- Withdrawal of other privileges
- Being placed on report
- Scheduled behaviour/uniform checks
- Placement in the 'Reset Room'
- Accessing partner school's internal suspension units
- Alternative curriculum provision
- Managed move to another school/schools
- Suspension
- Permanent exclusion

9.3 At Parkside Community School, we do not take serious unacceptable behaviour breaches lightly. We will not hesitate to act in the best interest of the pupils within the school.

- Following an allegation of serious unacceptable behaviour, the pupil will usually be placed in Reset Room whilst an investigation takes place, or if the pupil is injured or at risk, we will contact parents and ask them to collect their child from the school.
- If, following an investigation, the allegation is found to be true; the Senior Leadership Team has several disciplinary consequences that they may use which can be found in the appendices. Persistent instances of unacceptable behaviour may ultimately lead to permanent exclusion.

9.4 During lessons students are given teacher support to encourage them to make the right choices. The in-class sanction system gives students the opportunity to get their behaviour right.

- C1 – Students are given a verbal warning
- C2 – Students are given their final reminder to get their behaviour right; a behaviour log is added to Arbor.
- C3 – The student is on-called and removed from lesson into the Reset Room; a 15-minute detention is issued.
- If a student continues to display poor behaviour throughout several lessons, students can be placed into the 'Reset Room' for a period of time.
  If a student demonstrates significantly poor behaviour during social times or lesson changeover, duty staff may issue a C3 'out of lesson' sanction. This will result in a same-day, 15-minute after-school detention.

9.5 The Reset Room gives students the opportunity to reflect on their behaviour whilst ensuring they are still learning.

- Students placed in the Reset Room for a sustained period arrive at school at 9am.
- Parents/ carers are informed when their child has been placed within the 'Reset Room'.
- Students complete the same work they would complete in lessons, supported by the 'Reset Room' lead.
- Students are withdrawn from social times.
- Students can be placed in the 'Reset Room' for persistent disruptive behaviour lessons or a significant behaviour instance.

9.6 Students also receive negative points in and out of lesson for the following:

Chewing gum
Graffiti (self, school, books)
Inappropriate food or drink consumed in lesson
Incorrect equipment
Incorrect uniform
Jewellery/nose piercing breaches
Mobile phone refusal/seen/removed
Lost learning
Late to lesson
Out of lesson defiance
Poor QQP (quality, quantity, presentation)

If a student receives 6 negative points or more over 5 days the student will receive an hour SLT detention on a Friday evening.

## 10. Items banned from the school premises – these items can be confiscated, and parents will be contacted regarding their return.

10.1 Fire lighting equipment:

- Matches, lighters, etc.

10.2 Drugs and smoking equipment:

- Cigarettes
- Tobacco
- Cigarette papers
- Electronic cigarettes (e-cigs and vapes)
- Any equipment related to taking or smoking of drugs
- Alcohol
- Solvents
- Any form of illegal drugs - in this instance the police would be informed, and items would not be returned to parents/carers
- Any other drugs, except medicines covered by the prescribed medicines procedure

10.3 Weapons and other dangerous implements or substances such as:

- Knives
- Razors
- Catapults
- Guns (including replicas and BB guns)
- Laser pens
- Knuckle dusters and studded arm bands
- Pepper sprays and gas canisters
- Fireworks
- Dangerous chemicals

**In these circumstances police involvement will be sought where appropriate.**

10.4 Other items:

- Liquid correction fluid
- Chewing gum
- Caffeinated / energy drinks
- Carbonated and/or sports drinks
- Offensive materials (i.e. pornographic, homophobic, racist etc.)
- Mobile phones/electronic devices may be brought to the school but must be switched off and in a bag for the duration of the school day (Please see the mobile phone policy for further details).
- Any other item/items which may be used to offend, harm or hurt individuals or groups.

**If a pupil is found with an item(s) and the carrying of which may constitute a criminal offence the police will be informed.**

## 11. Searching

Staff members may use common law to search pupils, with their consent, for any item.

11.1 Staff members may ask any pupil to turn out their pockets.
11.2 Staff members may search any pupil's bag(s), jacket or blazer.
11.3 As stated in the DfE document Searching, Screening and Confiscation: Advice for Schools (2022) teachers are authorised by the headteacher to search for any prohibited item including, but not limited to, tobacco and cigarette papers, electronic cigarettes (e-cigs and vapes), illegal drugs, and alcohol, without the consent of the pupil, provided that they have reasonable grounds for suspecting that the pupil is in possession of a prohibited item. This includes prohibited items listed in section 9.
11.4 Searches will be conducted by a same-sex member of staff where possible, with another same-sex staff member as a witness – where possible, unless there is a risk that serious harm will be caused to any person(s) if the search is not done immediately, and it is not practicable to summon another member of staff.
11.5 Staff members may instruct a pupil to remove outer clothing, including hats, scarves, boots and coats.
11.6 A pupil's possessions will only be searched in the presence of the pupil and another member of staff, unless there is a risk that serious harm will be caused to any person(s) if the search is not done immediately, and it is not practicable to summon another member of staff.

## 12. Screening

12.1 Searches may be carried out both on and offsite. Offsite includes a school trip or other activity away from school where staff have lawful control of pupils.
12.2 Screening may also be used. Onsite screening could involve the use of a metal detector wand. This can be carried out without the pupil's consent, even if the school does not suspect them of carrying a weapon or any other banned item.
12.3 If a pupil refuses to be screened, the school may issue a suspension.

## 13. Confiscation

13.1 A staff member carrying out a search can confiscate anything they have reasonable grounds to suspect is a prohibited item. This includes legal highs and other potentially harmful materials which cannot immediately be identified. They can also seize any item however found, which they consider harmful or detrimental to school discipline.
13.2 If necessary, the police will be called for the removal of the item/items.
12.3. In all cases a meeting will take place with a member of the Senior Leadership Team, parent/carers and the pupil.

## 14. Outside the school and the wider community

14.1 Pupils at Parkside Community School must agree to represent the school in a positive manner.

14.2 The guidance laid out in the Behaviour Policy applies when pupils are onsite, on their way to and from school and when out in the wider community, particularly if dressed in school uniform.

14.3 Pupils are discouraged from smoking on their journey to and from the school. If they are found smoking on or near school premises behaviour policy sanctions will be applied.

14.4 Complaints from members of the public about poor behaviour, by pupils at Parkside Community School are taken very seriously and will be fully investigated. Sanctions may be applied in line with school policy.

## 15. Controlled substances

15.1 Parkside Community School has a zero-tolerance policy on illegal drugs and legal highs.

15.2 Following the identification and confiscation of a controlled substance, the staff member will seal the sample in a plastic bag and include details of the date and time of the confiscation and any witness/witnesses present.

15.3 The incident will be reported to the police immediately. The police will then collect the item/items and deal with the matter in line with their agreed protocols.

15.4 Parkside Community School will not hesitate to give the police the name of the pupil from whom the drugs were taken and any other relevant information obtained.

15.5 A full incident report will be completed and used to support school and police investigations as required.

15.6 Any further measures will be undertaken in line with the school's Safeguarding Policy.

15.7 Where controlled substances are found on school trips away from the school premises, the parents/carers of the pupil, as well as local police, will be notified.

15.8 The possession and/or use of controlled substances is likely to result in consideration of permanent exclusion. The Headteacher will consider the individual circumstances, available evidence, safeguarding concerns and the principles of fairness and proportionality before reaching a decision.

## Appendices

**Appendix 1 – Staff implementation approach summary**




***'Our approach to behaviour is rooted in relational practice and the belief that positive relationships are the foundation of a successful school community. Drawing on the work of Paul Dix, we recognise that "when the adults change, everything changes" and that consistent, calm and predictable adult behaviour is key to improving pupil outcomes. Staff focus on building strong relationships, recognising positive behaviours, and using restorative conversations to repair and strengthen relationships when difficulties arise. Through consistent routines, clear expectations and relentless positivity, we create an environment where all pupils feel safe, valued and able to succeed.'***

**OUR MESSAGE**

TO PUPILS AND THE COMMUNITY

***'If we let you off, we let you down.'***

**Appendix 2 – Rewards Offer**




Pupils are rewarded through a points system for demonstrating positive behaviours. Examples of the behaviours are shown above, and wider rewards are outlined in section 7: rewarding good behaviour.

**Appendix 3 – Our School Values**



**Appendix 4 – Uniform expectations**





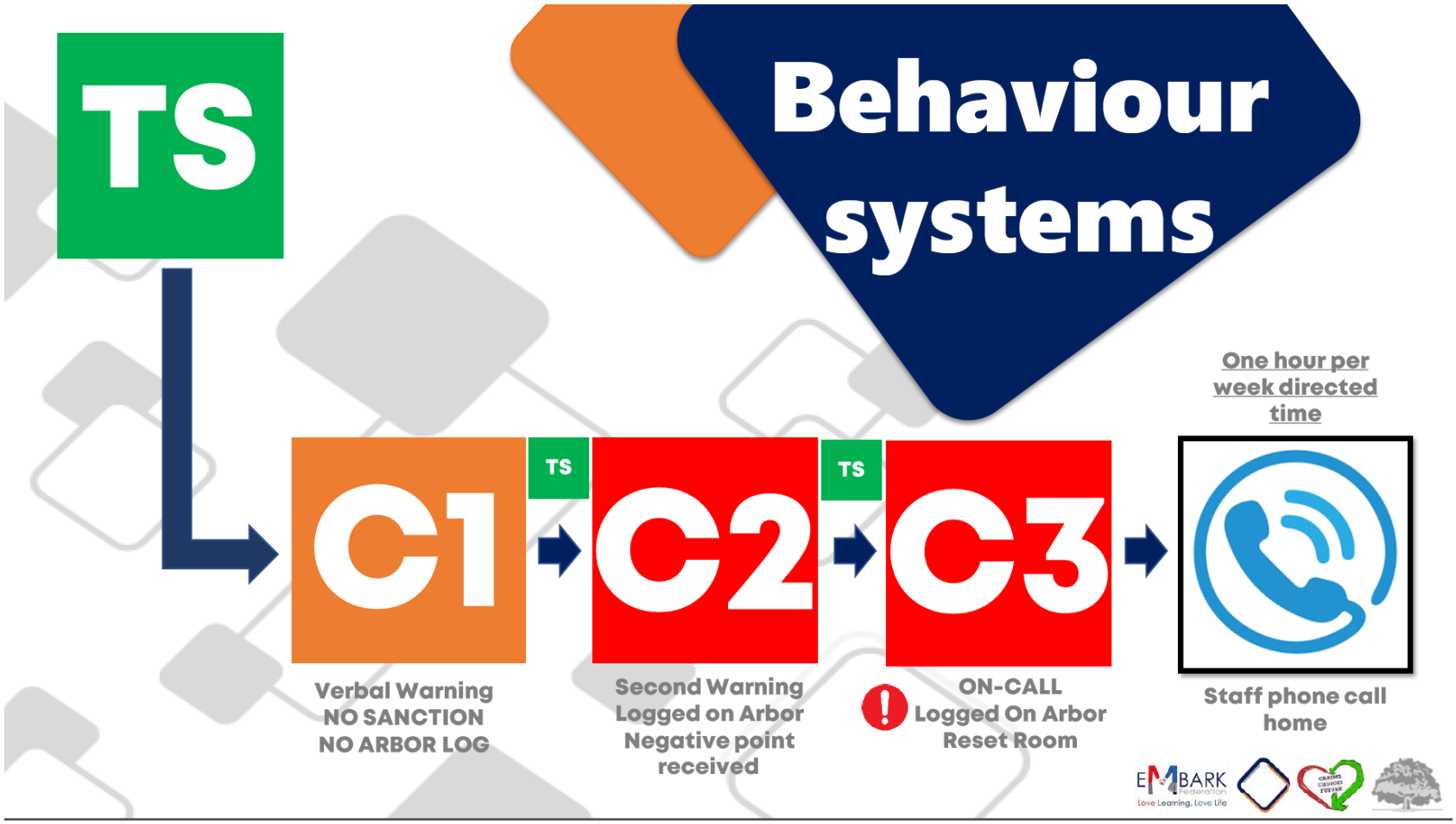


Pupils who do not wear the correct uniform will be expected to loan missing items.

**Appendix 5 – Student Organiser**



**Appendix 6 – Sanctions**



**Parkside Community School follows the Embark Exclusion and Suspension Policy.**

**Appendix 7 – Suspensions**

The headteacher may take the decision to suspend a pupil for a number of reasons such as:

- Unacceptable behaviour in the Reset Room.
- Foul and abusive language.
- Repeatedly failing to follow instructions.
- Verbal or physical abuse to staff.
- Repeatedly failing to follow the school rules (including uniform rules).
- Persistent disruptive behaviour.
- Fighting or physical assault (including retaliation).
- Racial abuse.
- Homophobic abuse.
- Sexual misconduct.
- Continuous bullying.
- Sexual harassment.
- Online sexual abuse.
- Dangerous behaviour.
- Violent and/or aggressive behaviour.
- Being in possession of alcoholic or illegal substances.
- Serious damage to school property.
- Malicious use of electronic devices or telecommunications.
- Being in possession of a banned item.
- Breaching the IT acceptable use policy.
- Any other behaviour deemed as unacceptable by the Headteacher.

Only the Headteacher (or a designated acting Headteacher in their absence) may suspend a pupil.

Following a suspension, parents/carers will be informed without delay by an appropriate member of staff.

Where a pupil has a social worker, or is a looked-after child, the school will also notify the pupil's social worker and/or the Virtual School Head without delay following a suspension decision.

The Headteacher may cancel a suspension. Where this occurs, all relevant parties will be notified without delay in accordance with statutory guidance.

## Appendix 8 - Permanent Exclusion

As stated in the Embark Exclusion and Suspension policy, every Headteacher is expected to provide a safe, calm and supportive environment for pupils to learn effectively and to thrive. Permanent exclusion is an extremely serious sanction, and a step taken by the school only as an absolute last resort. The headteacher may take the decision to permanently exclude a pupil if they are satisfied that their behaviours have been in breach of the behaviour policy. This may be on the grounds of persistent disruptive behaviour or a single one-off incident (or a combination of both). A permanent exclusion can be issued when over a prolonged period of time, despite numerous strategies employed to reengage, a pupil refuses to work with the school or persistently fails to follow the school's behaviour policy.

Therefore, a decision to exclude a pupil permanently will only be taken:

- in response to a serious breach or persistent breaches of the school's behaviour policy, and;
- where allowing the pupil to remain in the school would seriously harm the education, welfare or safety of the pupil or others in the school.

**Examples of serious harm may include:**

- Dangerous behaviour which poses a risk to the education and health and safety of others within the school or themselves such as:
  - lighting fire(s)
  - carrying an offensive weapon
  - harming or threatening a pupil or member of staff with an offensive weapon
  - serious, actual or threatened violence against another pupil
  - serious, actual or threatened violence against a member of staff
  - sexual violence
  - a pupil who harms another pupil causing injury requiring medical attention.
- Criminal behaviour e.g. supplying illegal substances to others or being in possession of illegal substances, this could include an incident which takes place on the journey to or from the school e.g. alcohol or illegal drugs.
- Sexual misconduct threatening the well-being of a pupil or a member of staff.
- Serious malicious or inappropriate use of electronic devices or telecommunications.
- Malicious accusations about a pupil or a member of staff.
- Assault, injury, harm or abuse towards a member of staff.
- Behaviour or an act that causes serious disruption to the school e.g. deliberately setting off fire alarm.
- Serious breach of the IT acceptable use policy.

Or any other behaviour deemed to seriously harm the education, welfare or safety of others by the Headteacher.

Before any decision to permanently exclude, the school will consider whether a pupil's behaviour may be linked to an unmet special educational need, disability or other vulnerability. The school will fulfil its duties under the Equality Act 2010 and Children and Families Act 2014, including consideration of reasonable adjustments where appropriate.

In cases of permanent exclusion, parents/carers will be informed directly by the Headteacher (or a designated acting Headteacher in their absence).

Where a pupil has a social worker, or is a looked-after child, the school will also notify the pupil's social worker and/or the Virtual School Head without delay following a permanent exclusion decision.

The Headteacher may cancel a permanent exclusion before the governing board has met to consider reinstatement. Where this occurs, all relevant parties will be notified without delay in accordance with statutory guidance.

As outlined in the Embark Exclusion and Suspension policy, a decision must be:

- Lawful
- Fair
- Reasonable
- Proportionate
- Follow the evidence gathered
- Rational

**Appendix 9 – Child-on-Child sexual abuse and sexual harassment**

# Child-on-Child Sexual Abuse and Harassment

## PUPIL EXPECTATIONS

| | |
|---|---|
| **No physical contact.** | • Do not put your hands on other pupils in school.<br>• Do not stand too close to them making them feel uncomfortable.<br>• Do not grab their clothing or pull at their uniform.<br>• Do not push, hold or physically interfere with anyone else.<br>• Do not place your hands on others in anyway which might be perceived to be of a sexual nature. |
| **Respect each other's personal space.** | • Do not assume anyone else wants you to touch them or stand too close.<br>• Do not continue to touch someone or stand too close if they ask you to stop or move away.<br>• Think carefully about your words and actions – are they kind? Might they make someone feel uncomfortable?<br>• Do not play games that involve you chasing and physically touching others.<br>• Never assume that if others are laughing and going along with it, that they want it to continue. Have you ever thought that they might be too embarrassed to ask you to stop? |
| **Speak to each other kindly, with respect and dignity.** | • Do not use language that is deemed unacceptable.<br>• Do not make comments about a person's appearance.<br>• Do not use language containing sexual reference.<br>• Do not use derogatory language towards each other – even if you perceive this to be a joke.<br>• Simply speak to people in the way you would want others to speak to you – with kindness, respect and dignity. |
| **Report any incidents or concerns to a trusted adult.** | • If someone makes you feel uncomfortable by their behaviour towards you – you must tell an adult.<br>• If someone continues to behave inappropriately towards you despite you asking them to stop – you must tell a trusted adult.<br>• If you see anyone else behaving inappropriately towards others – you must tell a trusted adult.<br>• Report the behaviours and allow us to support you and your friends to stay safe and happy in school.<br>• If you do not want to tell us face to face you can always email us on: safeguarding@parkside.derbyshire.sch.uk |